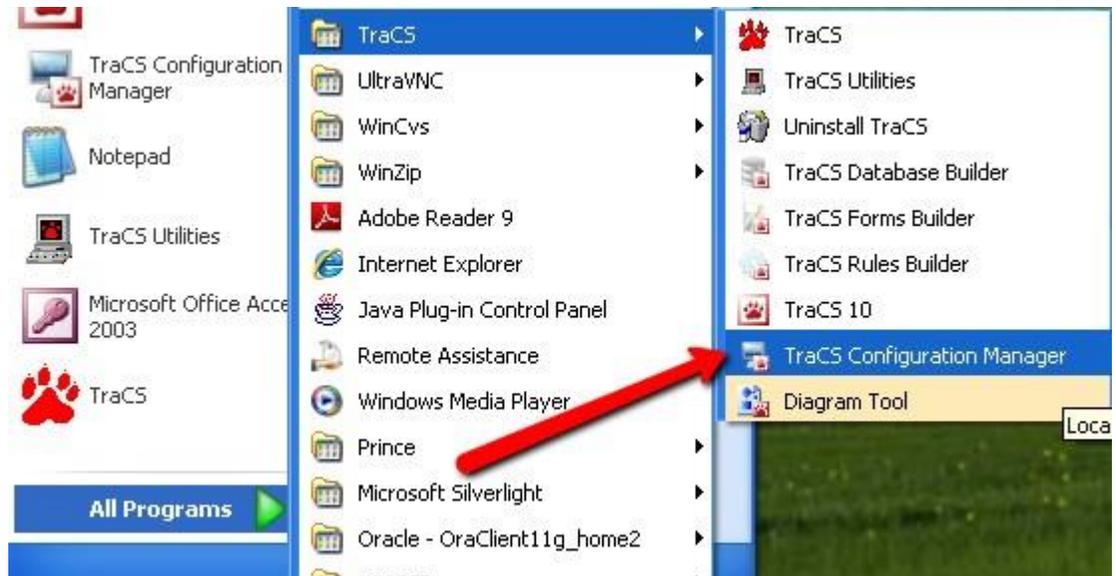


## Resetting the Barcode Scanner

These instructions will walk you through the steps needed to reset your TraCS scanner information. A reset will typically need to happen when the port of the scanner is changed or when TraCS freezes on the “Loading Monitoring DLLs.....” phase of startup.



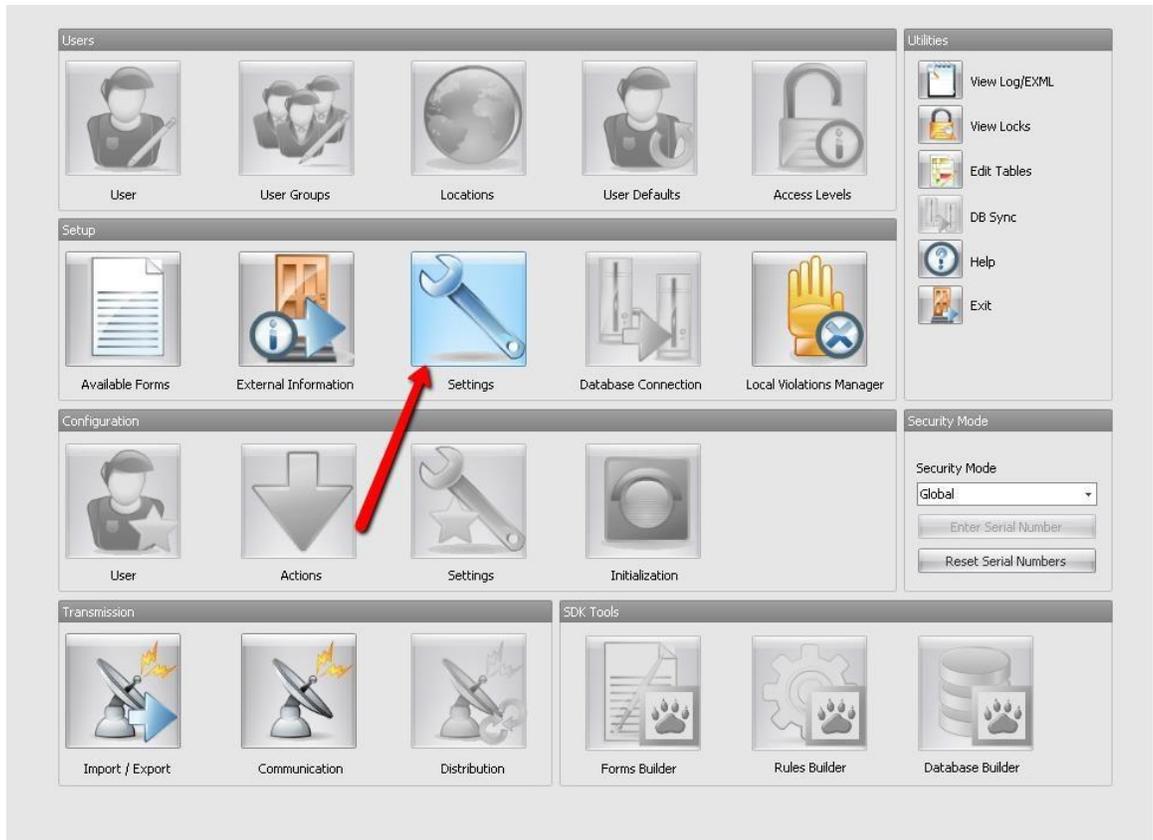
1. Open the TraCS Configuration Manager. This can typically be found by first clicking on Start in the lower left corner of Windows. From there, select All Programs -> TraCS -> TraCS Configuration Manager.



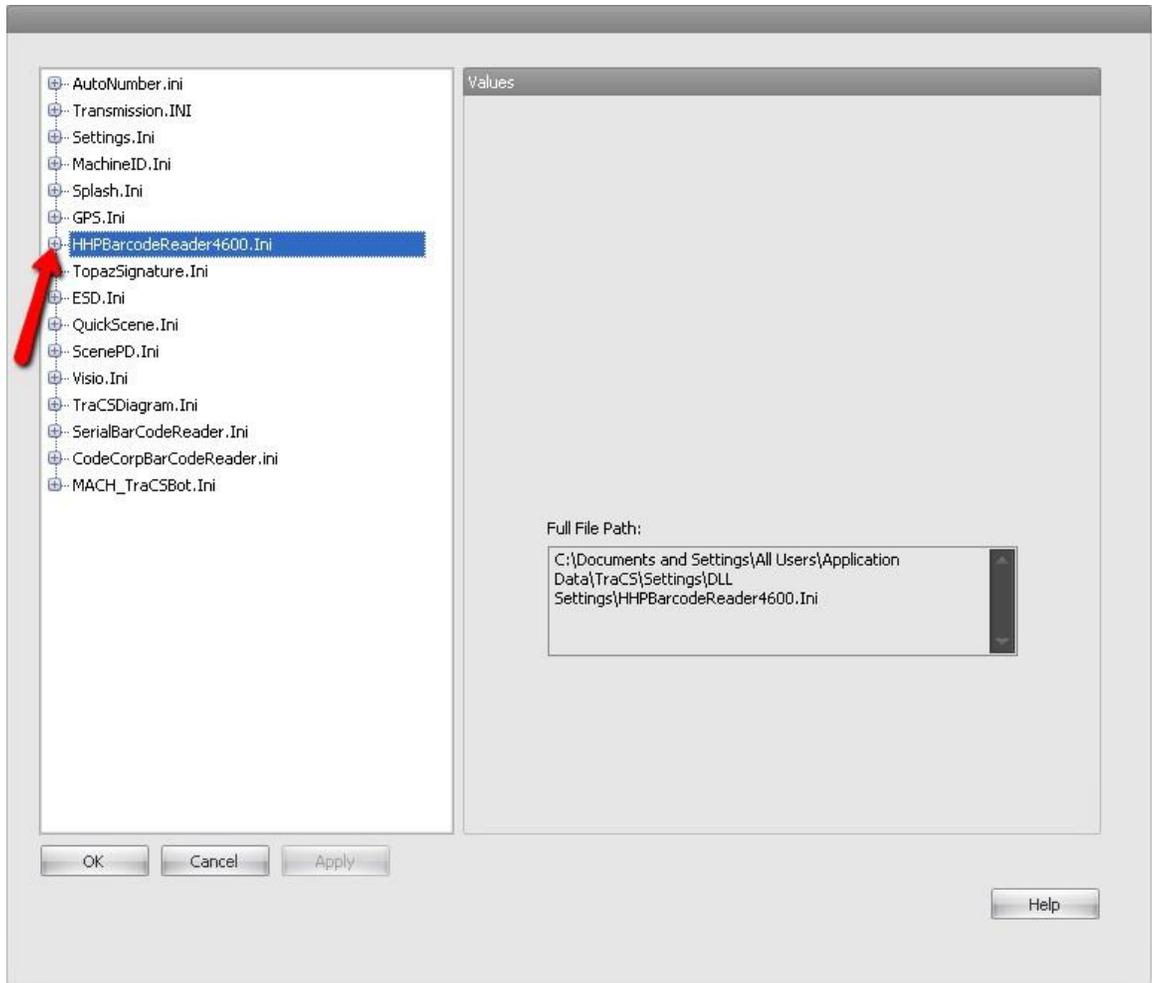
2. Log in using proper credentials for TraCS Configuration Manager.



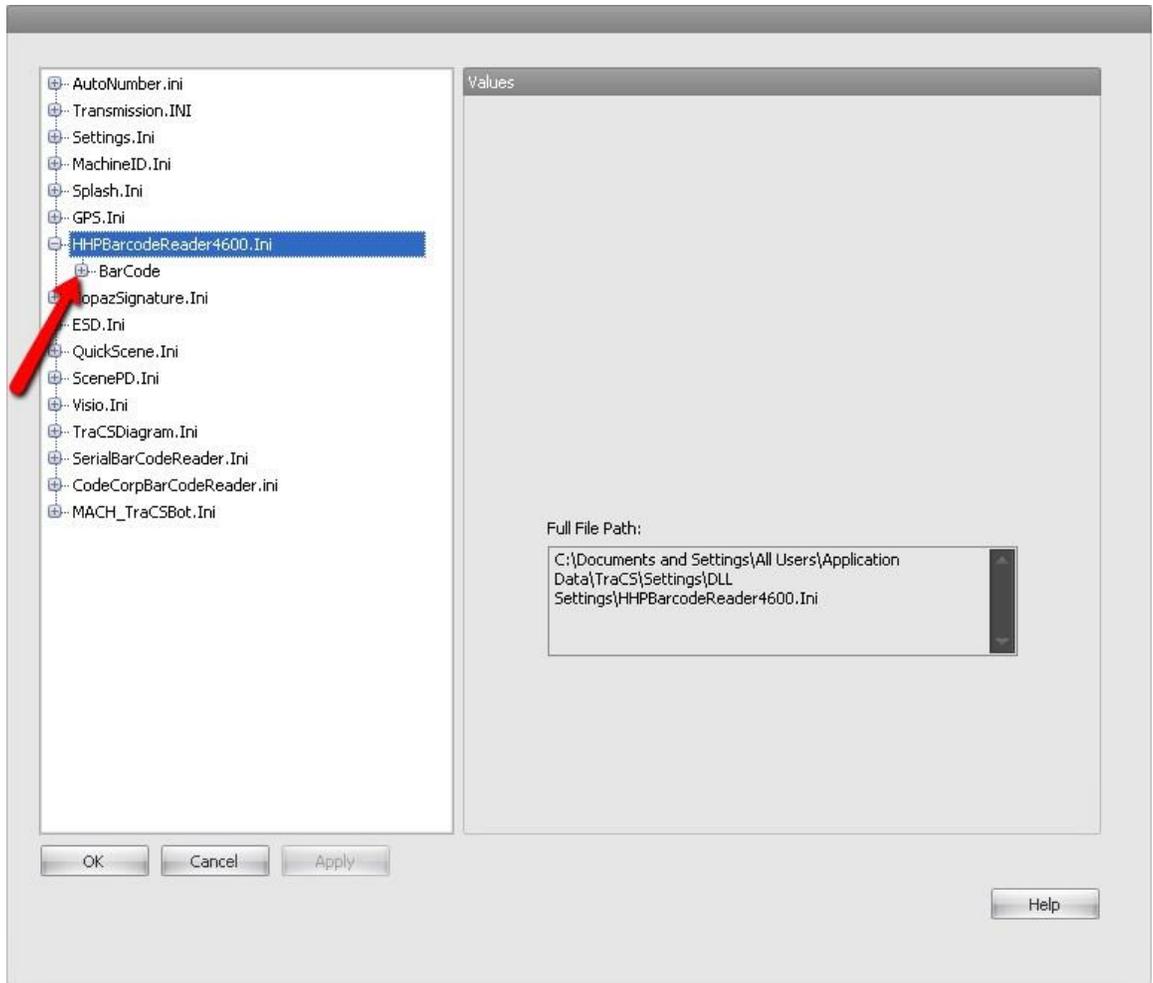
3. Once open, open the Settings Editor by clicking on the Settings button.



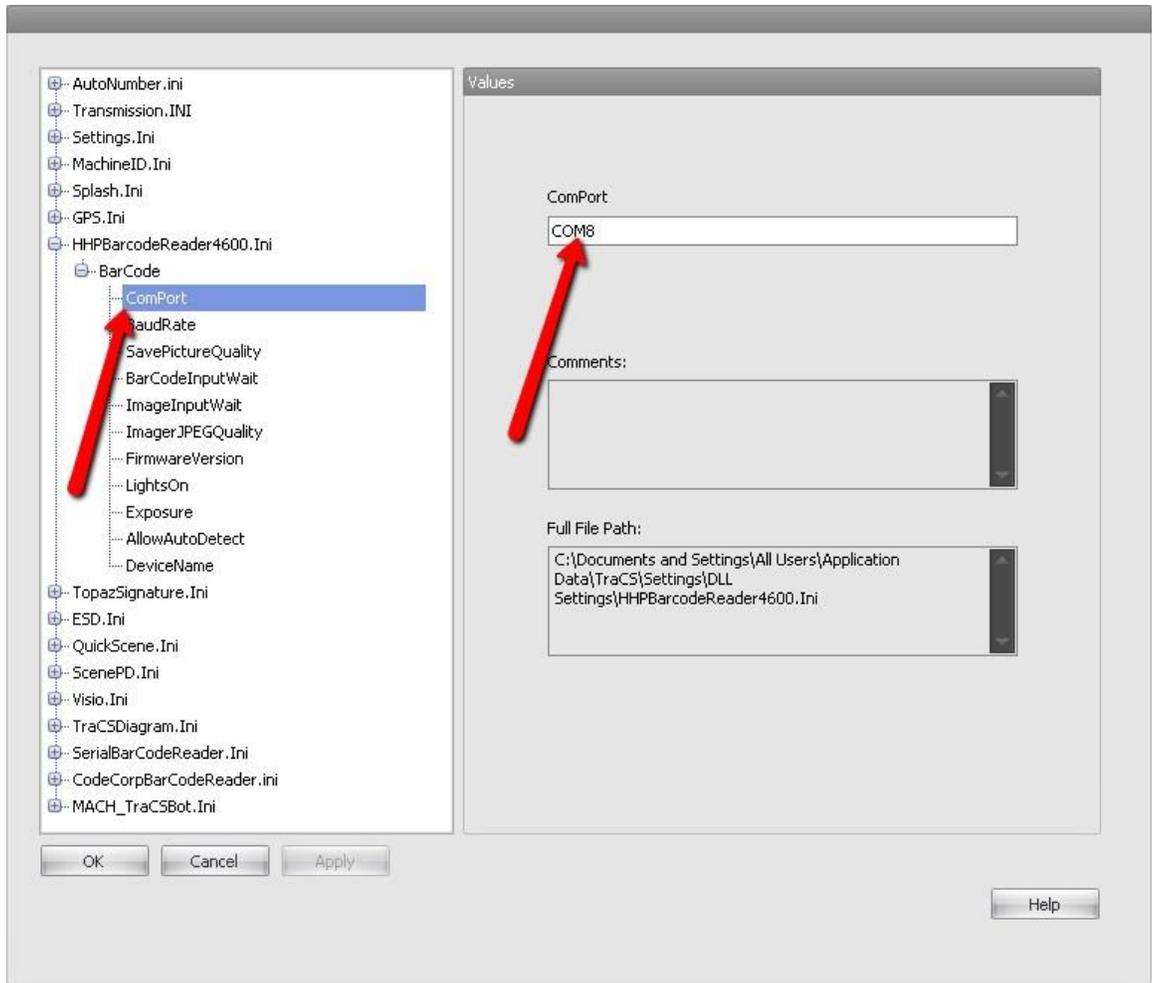
4. On the list on the left side of the screen, expand HHPBarcodeReader4600.ini. To expand, click on the “+” button to the left of the label.



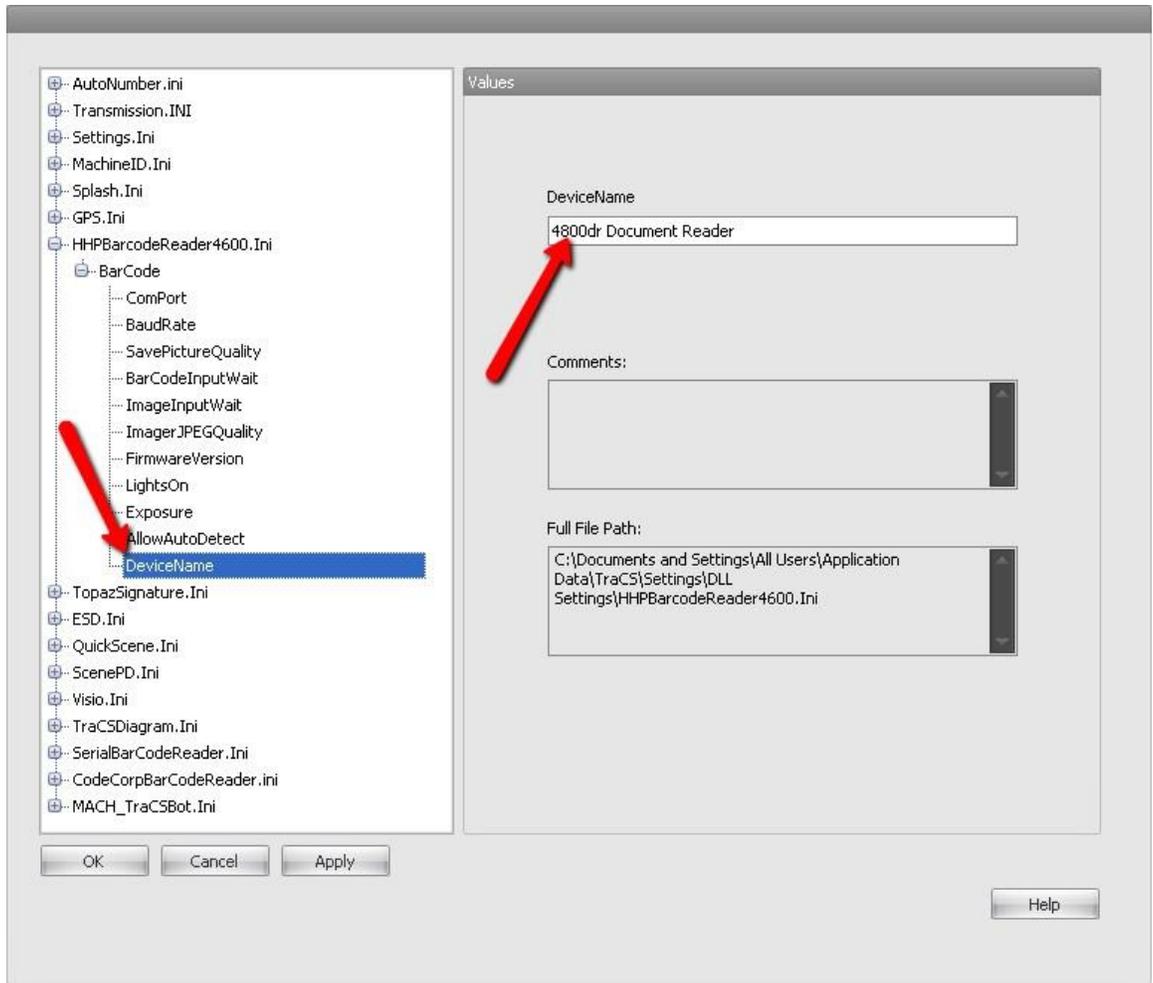
5. Expand Barcode the same way.



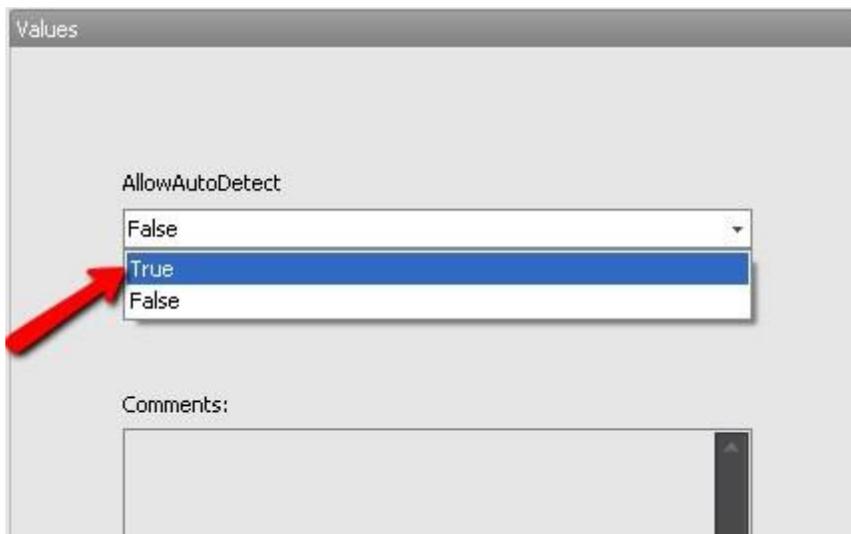
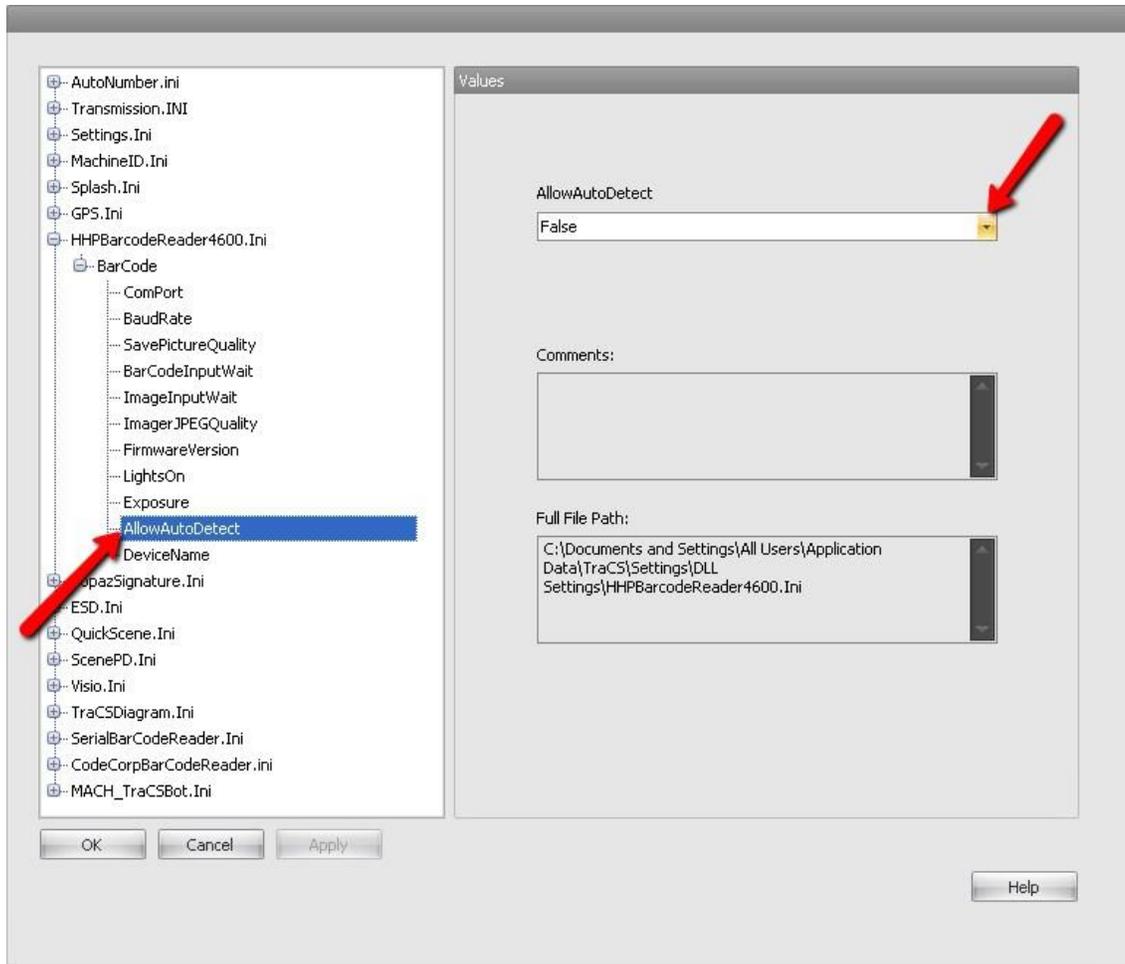
6. Click on ComPort. We will want to completely clear out any information stored in the ComPort text field on the right side of the screen. To do this, click in the ComPort text field and delete the text in the field.



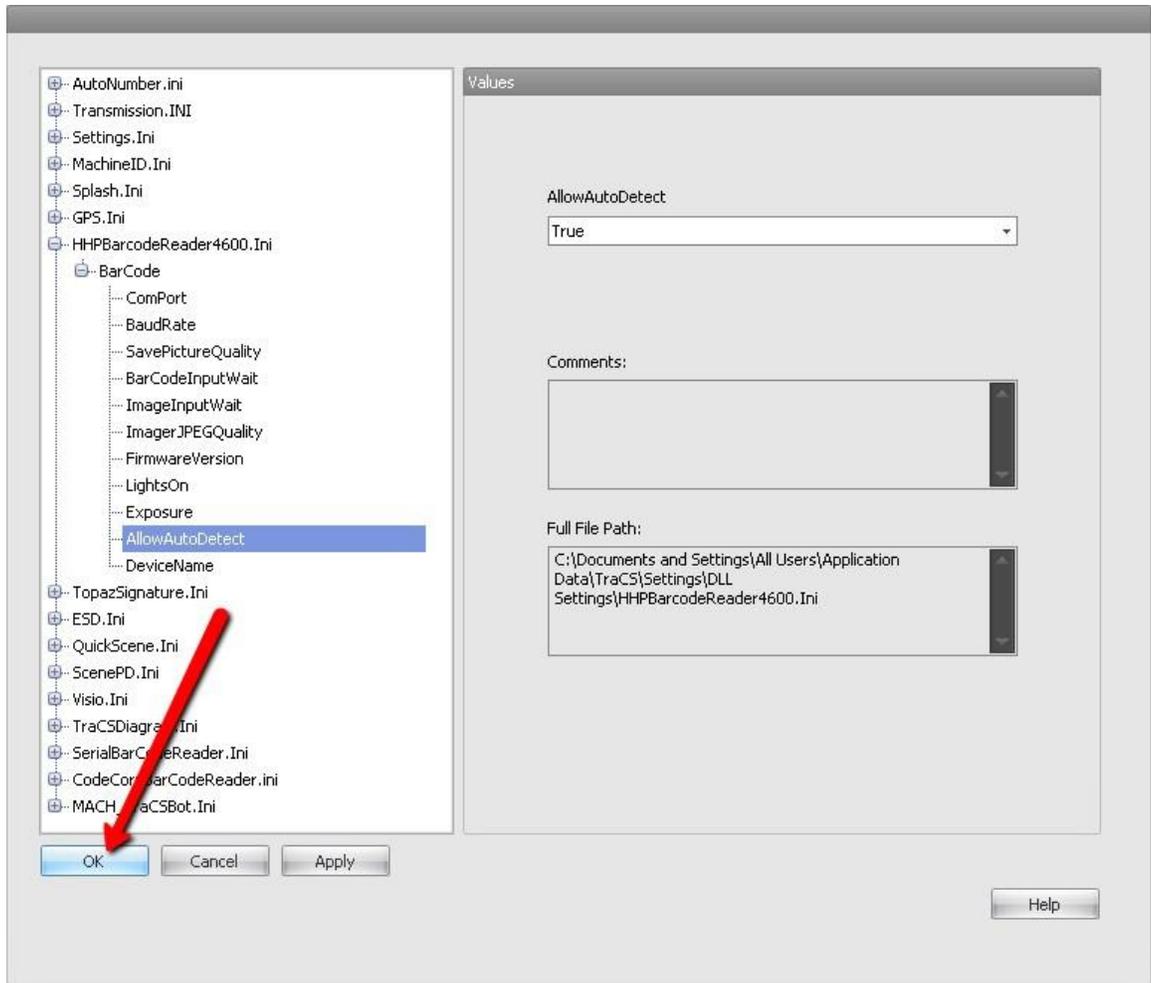
7. Click on DeviceName, located on the list to the left. Completely clear out any information stored in the DeviceName text box found on the right.



8. Click on AllowAutoDetect, located on the list to the left. Pull down the drop down list to the right by clicking on the down pointing arrow. Select True.



9. Click OK and then Exit the TraCS Configuration Manager.



10. Open up TraCS and log in as yourself.

11. A pop up will appear during startup asking you to locate the barcode reader. A list of the available ComPorts will show up in this popup. You might see many different choices on your list. Typically, the barcode scanner will have a device name of 4800dr Document Reader. Please select the ComPort with that name. If you select something other than 4800dr, IT WILL NOT WORK. The scanner will ring after hitting Select if the ComPort selection was correct.

